

DRAFT

Minutes of the meeting of the
Waverley LOCAL COMMITTEE
 held at 1.30 pm on 20 June 2014
 at Winn Hall, The Common, Dunsfold GU8 4LA.

Surrey County Council Members:

- * Mrs Pat Frost (Chairman)
- * Mr David Harmer (Vice-Chairman)
- * Mrs Nikki Barton
- * Mr Steve Cosser
- * Ms Denise Le Gal
- Mr Peter Martin
- * Mr David Munro
- * Mr Alan Young
- * Mrs Victoria Young

Waverley Borough Council Members:

- Cllr Brian Adams
- Cllr Maurice Byham
- * Cllr Elizabeth Cable
- Cllr Carole Cockburn
- Cllr Brian Ellis
- * Cllr Nicholas Holder
- * Cllr Robert Knowles
- * Cllr Julia Potts
- * Cllr Jane Thomson

* In attendance

20/14 APOLOGIES FOR ABSENCE [Item 1]

Apologies for absence had been received from Mr M Byham, Mrs C Cockburn, Mr B Ellis and Mr P Martin; Mrs N Barton and Ms De Le Gal had indicated that they would be delayed and were absent at the start of the meeting.

21/14 MINUTES OF PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 9 May 2014 were agreed as a correct record and signed by the Chairman.

22/14 DECLARATIONS OF INTEREST [Item 3]

No declarations of interest were received.

23/14 PETITIONS [Item 4]

ITEM 2

A petition was presented by Mr Tom Phillips and Mr Nigel Clarke on behalf of residents in Latimer Road, Godalming seeking the withdrawal of the order creating the controlled parking zone in the surrounding area or the inclusion of Latimer Road in the zone created by the order.

At its meeting held on 9 May 2014 (Item 7) the Committee had agreed to exclude Latimer Road from the proposed controlled parking zone on the grounds that a significant number of residents had objected to the advertised scheme. Residents had not anticipated that the Committee would take this course of action in response to their objections. It was now felt that, as the only road near Godalming High Street without controlled parking, there would be an impact on residents' use of the road, as those visiting the High Street or houses within the controlled zone or not wishing to purchase permits may now seek to park in Latimer Road.

The Chairman sought the Committee's approval to debate and move to a decision on this matter. This was agreed by ten votes to one. The Committee was reminded that the evidence in support of the original proposal to include Latimer Road in the zone had been set out by officers in their report to the 9 May 2014 meeting and it was felt that no additional impacts would be caused by reverting to the arrangements for Latimer Road recommended at that time.

The Chairman proposed that Latimer Road now be included in the controlled parking zone; seconded by Mr S Cosser, the motion was carried by ten votes to none, with one abstention.

Resolved that the decision of the Committee at its meeting on 9 May 2014 to exclude Latimer Road, Godalming from the proposed permit-holder scheme for on-street parking be rescinded and that Latimer Road be included in the scheme, as recommended by officers in the report at Item 7 on the agenda for the 9 May 2014 meeting.

Reason

The Committee had regard to the petition presented by residents of Latimer Road. Although a number had objected to the proposed scheme when originally advertised, and the Committee had made its decision on 9 May 2014 on this basis, it was now understood that the exclusion of Latimer Road from the permit-holder scheme would disadvantage its residents.

24/14 FORMAL PUBLIC QUESTIONS [Item 5]

Two public questions were received; the text and responses are contained in Annex 1.

25/14 MEMBER QUESTIONS [Item 6]

There were no member questions.

26/14 LOCAL COMMITTEE TASK GROUPS AND EXTERNAL APPOINTMENT [Item 7]

Resolved:

- (i) That the Local Transport Plan (LTP) Task Group should continue for the Council year 2014-2015 reporting to this Committee.
- (ii) That the following Local Task Groups should continue for the Council year 2014-2015 reporting to the LTP Task Group on transportation funding priorities and directly to the Committee on other matters:

 Farnham
 Godalming, Milford and Witley
 Haslemere and Western Villages
 Cranleigh and Eastern Villages
- (iii) That the Terms of Reference set out at Annex 1 of the report for the Task Groups established in (i) and (ii) should be confirmed.
- (iv) That the Youth Services Task Group should continue for the year 2014-2015, reporting to the Committee and subject to the Terms of Reference set out in Annex 3 of the report.
- (v) That membership of the Task Groups for the Council year 2014-2015 should be as proposed at Annex 2 of the report, that chairmen should be elected at their first meeting and that representation from relevant partner agencies should be sought.
- (vi) To nominate the County Councillor for Haslemere as champion for the Two National Parks Local Sustainable Transport Fund project.

Reason

The task groups support the Local Committee in carrying out specific aspects of its work. The Two National Parks partnership had requested that a member champion is nominated from each of the partner authorities, and as the Surrey County Council part of this project is focused on Haslemere it was agreed that the divisional member for Haslemere should be appointed to this role.

27/14 LOCAL COMMITTEE FORWARD PROGRAMME 2014-15 [Item 8]

The intention to additionally consider an item on the Waverley Cycling Strategy at the 26 September 2014 meeting was noted (see Item 5). Members reinforced their wish to receive comprehensive briefings and updates on services for children during the year.

Resolved to agree the Forward Programme for 2014/15, as outlined in Annex 1 of the report and amended at the meeting.

Reason

Members were asked to comment on the Forward Programme so that officers can publicise the meetings and prepare the necessary reports.

28/14 LOCAL COMMITTEE COMMUNITY SAFETY BUDGET 2014-15 [Item 9]

ITEM 2

Resolved

- (i) That the community safety budget of £3,294 that has been delegated to the Local Committee for 2014-15 be transferred to the Safer Waverley Partnership.
- (ii) That the Community Partnerships Manager manages and authorises expenditure from the budget delegated to the Local Committee in accordance with the strategic aims of the Safer Waverley Partnership.

Reason

The County Council is a statutory member of the Safer Waverley Partnership. The Council values partnership working that will make a positive contribution to local projects and activities that will create a safer community for Waverley residents.

29/14 HIGHWAY GULLY CLEANING UPDATE [Item 10]

Mr D Rendell of FM Conway was introduced to the Committee and responded to questions relating to the County Council's gully cleaning contract. Members welcomed the introduction of a more targeted system for cleaning gullies and requested more detail on the proportion of sites in Waverley falling into each risk category. Officers reminded the Committee of the on-line reporting arrangements for gully problems, but members were concerned about the lack of response experienced in some cases, especially in rural areas. It was explained that this may relate to the gullies in question not being recorded in the inventory and such locations should be discussed with the relevant Community Highways Officer. A survey of all visible gullies on the highway is under way. Any problems where there is uncertainty as to which agency is responsible should be referred initially to Highways, but it was acknowledged that the responsibility of adjoining landowners for roadside ditches could be difficult to establish. It was noted that better co-ordination with Waverley Borough Council's street-cleaning activities could be achieved.

Attention was drawn to the informal question raised by Mr M Carter of Beacon Hill relating to multiple blockages in gullies along the A287, resulting in serious flooding of land belonging to properties below the level of the road. The Chairman indicated that the situation would be investigated.

Officers and contractors were thanked for their work during the period of severe weather in the winter of 2013/14.

Resolved to note the report.

Reason

Gully cleaning is an essential maintenance activity that contributes to the management of surface water on the highway network and assists in protecting the integrity of the road structure.

[Mrs N Barton joined the meeting during this item.]

30/14 RESPONSE TO PETITION: 20MPH LIMITS IN HASLEMERE [Item 11]

Resolved to agree the proposed response that the petition be brought to the attention of the Haslemere and Western Villages Task Group when it meets in the autumn to agree highway priorities for the next financial year, 2015/16.

Reason

The Local Committee is required to respond to petitions submitted.

[Ms De Le Gal joined the meeting during this item.]

31/14 CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 - 2020 [Item 12]

Officers summarised the report, highlighting the opportunity to bring centre-based youth work within the Local Committee's remit, alongside the Local Prevention Framework, via an enhanced Youth Task Group. The Committee would be able in September 2014 to agree a bespoke set of outputs reflecting local priorities and it was envisaged that opportunities for joint commissioning may become available.

Members broadly welcomed the proposals but sought some clarification, which was provided. Recognising that only one youth centre in Waverley is County Council-owned, officers confirmed that equity of provision should be achieved by use of appropriate premises across the borough. Young people may be in contact with a number of providers and better integration of centre-based and preventative work should result in a smarter response. The Youth Task Group is aware of rural needs and identified certain locations in Waverley villages in the specification adopted in 2013.

The Committee was interested in the resilience of young people and were informed that their mental health and well-being now figure within the three most pressing themes in the most recent "One-in-Ten" needs assessment for Surrey and will, as such, be the topic of liaison with Public Health professionals during the year ahead. Transition to education, employment and training post-16 is covered by a separate commission which achieves a 95% success rate in Surrey.

The Chairman invited members to submit any observations on local needs and the Outcomes Framework to the Community Partnership and Committee Officer for consideration by the Task Group.

The formal decision was made by County Council members of the Committee only.

Resolved to:

- (i) Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
- (ii) Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Waverley Local Committee informed by the work of the constituted Youth Task Group.

Reason

The proposals contained in the report build on the successes of Services for Young People and would lead to greater integration and working together for the commissioning of the Local Prevention Framework (LPF), Centre Based Youth Work (CBYW) and potentially other more integrated commissioning with partners such as Waverley Borough Council, Public Health, Surrey Police and Active Surrey. The report explained how Services for Young People plan to achieve the overall goal of employability for all young people.

[Mr R Knowles left the meeting during this item.]

32/14 ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE [Item 13]

Officers explained that the Youth Support Service offers an individual service to all young people referred and none are disadvantaged by their place of residence. Services are offered from premises in each of the main centres in Waverley and it was hoped to enhance the offer in Godalming through recently vacated County Council accommodation at the Library building.

Members were reassured that the performance of Guildford YMCA in delivering its share of the Local Prevention Framework contract had improved in recent months. Officers drew attention to some errors in the published report and undertook to issue an amended version, which is annexed to the Minutes (Annex 2). The Committee noted the continued support for the detached project at Sandy Hill and the success achieved in challenging circumstances.

Attention was drawn to the increasing level of need in Cranleigh. The Youth Task Group will incorporate local intelligence of this kind when developing its specification for service delivery in the borough.

There was a discussion about provision in Godalming and the nature of the relationship between existing local groups in specific areas of the town and external organisations. Officers explained that the central location envisaged would allow some targeted work with local families to take place as well as reflecting the fact that some young people travel to the town centre. Activity in communities elsewhere in the Godalming area would continue and it had been noted that work undertaken in Farncombe had been particularly effective. The current absence of a stable base for youth work at Ockford Ridge was a concern, along with the challenge of supporting families more generally to prevent problems setting in. It was explained that Children in Need above the age of 14 now fall within the responsibility of the Youth Support Service and that all options for providing a service in this community are under consideration.

The formal decision was made by County Council members of the Committee only.

Resolved to note the progress Services for Young People have made during 2013/14 to increase participation for young people in education, training or employment, as set out in the annex to the report.

Reason

The Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that we are providing the right support to young people in local communities. In particular it has an important formal role in relation to the Local Prevention Framework.

[Mrs N Barton left the meeting during this item.]

33/14 UPDATE ON LOCAL COMMITTEE HIGHWAY IMPROVEMENT PROGRAMMES 2013-14 AND 2014-15 [Item 14]

The Committee welcomed the report on Hambledon Parish Council's use of its Highways Localism funding (tabled Annex 5).

Officers were thanked for their work in schemes covering Drovers Way (Farnham), in Cranleigh and Ewhurst and in Borough Road and Station Road (Godalming). Delays in taking forward the Marshall Road scheme (Godalming) had been due to the difficulty of arranging a discussion between all parties to agree details; the option of escalating resolution to a higher level was suggested.

The Committee discussed the surface treatment programme at Annex 3 of the report, covering the following points:

- Officers explained that a number of roads treated in 2013 had failed, mainly due to the exceptional winter weather conditions; remedial work on these roads would take priority and start in mid-July with a view to completion within approximately six weeks; roads deferred from the 2013-14 programme would follow; roads scheduled for treatment in 2014-15 would be third in terms of priority. Contractors had been requested to complete all preparatory work in advance of surface-dressing.
- Members believed that they had received a previous assurance that all scheduled roads would be completed this year. The Chairman undertook to clarify the position with the Assistant Director for Highways.
- Members requested a realistic estimate of how many roads are likely to be completed this year and how many would therefore be deferred until 2015-16 as they would like to manage local expectations.
- Officers agreed to investigate the following roads identified by members as having deteriorated as a result of flooding: Roundals Lane (Hambledon), Mill Lane (Witley), Littleford Lane (Blackheath). The precise extent of the Frith Hill (Godalming) scheme would be clarified and confirmed.
- Surface-dressing is not always popular with residents, but the scheme for Alfold Road (Cranleigh) was nevertheless welcomed.
- Officers are able to provide a list of which roads will be surface-dressed and which will receive micro-asphalt treatment.

Resolved to:

ITEM 2

- (i) Note the contents of the report.
- (ii) Request that the Local Transport Plan Task Group undertake a review of the arrangements for allocating the Lengthsman budget and report its recommendations to the December 2014 meeting of the Committee.

Reason

The Committee wishes to maintain a regular overview of the progress of Highways schemes in Waverley.

[Mrs V Young left the meeting during this item.]

34/14 REVIEW OF HIGHWAYS WINTER (COLD WEATHER) SERVICE ARRANGEMENTS [Item 15]

Officers were asked to supply details of any changes in the salting schedule relating to Waverley. It was confirmed that roads can be exchanged within a member's division to reflect changed priorities.

Resolved to request that its feedback on the current Winter Service provision and operations in Waverley be noted.

Reason

To ensure that the service remains fit for purpose.

Meeting ended at: 4.30 pm

Chairman